

# The Town of New Market



**Town Council Minutes**  
**40 South Alley, New Market, MD 21774**  
**General Session**  
**October 9, 2025 – 7:00 p.m.**

The Mayor and Council of the Town of New Market met in person and virtually via Zoom on Thursday, October 9, 2025, with Mayor Winslow Burhans presiding. The council members present were Kevin DeLany, Nicole Moravy, Michaela Mueller, Kristina Trunnell, and Howard Wilson. Pat Faux, Zoning Administrator/Town Planner (via Zoom), Tim Rye, Town Engineer, and Steve Pippin, President of NMCP, were also present.

**The meeting was called to order at 7:00 p.m.**

## **ADMINISTRATIVE BUSINESS**

*Motion:* Councilmember DeLany made a Motion to approve the September 11, 2025, minutes  
*Second:* Councilmember Wilson  
*Public Comment:* None  
*Vote:* For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson)  
Against – 0  
Abstain – 0  
Absent – 0  
**The Motion passed.**

*Motion:* Councilmember Wilson made a Motion to approve the September 23, 2025, Workshop minutes as amended  
*Second:* Councilmember Moravy  
*Public Comment:* None  
*Vote:* For –4 (Moravy, Mueller, Trunnell, Wilson)  
Against – 0  
Abstain – 1 (DeLany)  
Absent – 0  
**The Motion passed.**

*Mayoral Initials:* \_\_\_\_\_

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## **CONTINUED BUSINESS**

### **Main Street Pedestrian Safety Concepts**

Tim Rye, Town Engineer, provided information on potential locations for traffic calming on Main Street. With unanimous consent, Mr. Rye is to provide further design information and costs for crosswalks and an island-type node at Location No. 4, including upgrades to striping and signs at all six locations, as well as a solar push button at the Elementary School. Location No. 6 does not have an existing crosswalk; Mr. Rye is to investigate this matter. For reference, please refer to the exhibit provided.

**Public Comment:** Lori Finafrock

## **NEW BUSINESS**

**Resolution No. 2025-03/Charter Amendment 25-01: *Amendment Article VII, Section 23-64 of the Charter of the Town of New Market Providing for the Manner of Contracting for Certain Expenditures as Amended by Resolution 2018-01 (Charter Amendment No. 18-01)***

Mayor Burhans introduced Resolution No. 2025-03/Charter Amendment 25-01. A discussion on this matter took place at the September 11, 2025, meeting, and an amount of \$30,000 was agreed upon. By unanimous consent, a Public Hearing will be scheduled for November 13, 2025.

### **Reassignment of Liaison Duties**

Councilmember Mueller reported that Councilmember Wilson will be taking responsibility for trees.

## **LIAISON REPORTS**

Mayor Burhans reported that he attended the Open Air Pavilion progress meeting. There was a discussion of vandalism. The contractor suggested putting up a basketball court in the tennis court. The contractor has offered to handle it.

Councilmember Wilson reported that the HDC/ARC will meet next week for the architectural review of the 27 townhomes located in front of the schools and encouraged the public to attend.

Councilmember DeLany reported on the Planning and Zoning Commission meeting held on October 2, 2025. The permit for the West Main Final Conservation Plan was approved; however, the permit for the West Main Improvement Plan was tabled for the next meeting. An Executive Session is scheduled with the Town Attorney to discuss this issue on October 28, 2025. He also reported that Ms. Faux provided an update on the Master Plan Focus Group meeting held on September 19, 2025, and announced that the next meeting is scheduled for October 21, 2025. In

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addition, Mr. Burnett provided an update on County and SHA roadway projects along Mussetter Road and MD 75. Commissioner DeLany also provided an update on upcoming capital improvement road projects.

Councilmember Mueller reported that the Christmas in New Market event will no longer be held on Town Hall property but will be spread throughout Main Street. She also discussed having an event workshop to discuss staffing for planning events for the Open Air Pavilion.

Councilmember Trunnell reported that they are on the final stretch of the 5K on October 26, 2025. They had a good turnout for sponsorships/donations and are still looking for runners. She gave kudos to Tim Rye for the work coordinating the clean-up scheduled for November 8, 2025, at LOUYAA. Lilly Trunnell has secured volunteer support for the October 26 and November 8, 2025, events.

Councilmember Moravy reported that she had sent an email to the businesses regarding the establishment of a business association. She and Councilmember Mueller are working with the elementary school to address traffic on Main Street, particularly at the end of the day. They will be meeting with the principal next week. She has been working with LOUYAA regarding the number of cars at the location over the last couple of weeks.

**ADJOURNMENT**

*Motion:* Councilmember DeLany made a Motion to adjourn  
*Second:* Councilmember Trunnell  
*Public Comment:* Lori Finafrock, Katie Russell  
*Vote:* For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson)  
Against – 0  
Abstain – 0  
Absent – 0  
**The Motion passed.**

**The meeting was adjourned at 8:16 p.m.**

Respectfully submitted,

Michelle Mitchell  
Clerk to Mayor and Town Council

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